

KNIGHTON TOWN COUNCIL / CYNGOR TREF-Y-CLAWDD



Town Clerk: Ms Lisa James
Knighton Town Council
The Civic Centre
West Street
KNIGHTON
Powys
LD7 1EN

07 December 2023

Dear Councillor

You are hereby summoned to attend a **Full Council Meeting of Knighton Town Council in the Civic Centre, Knighton on Wednesday 13 December 2023 at 7:00 pm** for the purpose of transacting the business listed in the attached agenda. Papers will be circulated in advance.

Declaration of Interest Forms will be available at the start of the meeting. Members are requested to declare any personal and/or prejudicial interests they may have in matters to be considered at this meeting.

Yours sincerely

Ms L James
Town Clerk

Tel: 01547 529660

Email: knightontowncouncil@outlook.com

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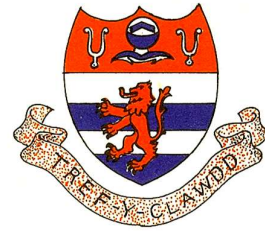
**Full Council Meeting of Knighton Town Council in the Civic Centre, Knighton on
Wednesday 13 December 2023 at 7:00 pm**

AGENDA

The ten minutes at the start of the meeting are reserved for Public Participation.

1. Apologies.
2. To receive declarations of interest.
3. To approve minutes of last meeting.
4. Matters arising from minutes.
5. To approve November accounts.
6. Mayor's update.
 - a. Christmas Lights & Grotto Event – brief round table feedback session.
 - b. Leg Club Raffle
7. Clerk's update.
 - a. Banking and Finance
 - b. Pontfaen noticeboard
 - c. Cenotaph bollards
 - d. Toilets
 - e. Staff - Christmas hours
8. County Councillor Updates.
9. Governance.
 - a. Health & Safety update from Cllr Edwards and Cllr Andrews.
 - b. Social Media Policy for review and approval.
10. Planning.
 - a. Application Reference: 23/1724/HH Grid Reference: E:329482 N: 272226 Proposal: Two storey side extension to existing dwelling with study in new roof space. Site Address: 23 Fronhir, Knighton, LD7 1HT.

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11. Town improvements/regeneration.

- a. Bus Shelter update (Clerk)
- b. Local Places for Nature update (Cllr. Adams-Evans)
- c. Transforming Towns grant update (Cllr. Butler)
- d. Allotment Gardens grant update (Cllr. Taylor)
- e. Bus Service Improvement Plan (Cllr. Taylor)

12. Motions.

- a. To form a working group to facilitate the application to the Transforming Towns grant fund for investment in Knighton's shop fronts.
Proposer: Cllr. Butler. Seconder: Cllr. Williams.
- b. That KTC supports the Knighton & District Tourism Group's plan for updating and improving the signage in Knighton, as laid out in the documents previously circulated by the Clerk. KTC should support by contributing £4,500.00 towards the plan. Note that the plan is subject to 80% match funding from the Welsh Government and the total estimated cost of the scheme is £50,000.00. Proposer: Cllr. Taylor.
Seconder: Cllr. Butler
- c. To accept Powys CC Transport department's offer of £2225.00 towards a new bus shelter at Bowling Green Lane, with KTC providing £1750.00.
Proposer: Cllr. Adams-Evans. Seconder: Cllr. Williams.

13. To appoint a Town Council member as representative to the Knighton School Board of Governors.

14. Urgent Items

15. Private Session