

KNIGHTON TOWN COUNCIL / CYNGOR TREF-Y-CLAWDD



DRAFT MINUTES OF THE FULL COUNCIL MEETING
HELD ON WEDNESDAY 21 FEBRUARY 2024
7PM, AT THE CIVIC CENTRE, WEST ST., KNIGHTON LD7 1EN
AND VIA VIDEO CONFERENCING

Present: Councillor D Williams (Chair/Mayor)
Councillor H Adams-Evans (Deputy Mayor)
Councillor B Andrews
Councillor C Branford
Councillor B Butler
Councillor T Crail
Councillor R Edwards
Councillor P Ford
Councillor T Sharp (via videolink)
Councillor T Taylor
Councillor M Vaughan
Councillor S Vaughan

In Attendance: County Councillor C Kenyon-Wade
K Compton (Press))
L James (Clerk)
1 Member of the Public

Apologies: County Councillor A Williams.

Minute 01: The Mayor opened the meeting at 7pm and invited the member of the public to speak, they declined.

Minute 02: Apologies received as above.

Minute 03: The Chair welcomed Councillor Crail to the Council and advised that Councillor Tom Crail had signed a Declaration of Acceptance of the role of Knighton Town Councillor for Knighton Southeast Ward, witnessed by the Clerk, immediately prior to the meeting.

Minute 04: No declarations of interest were received with regard to any matter on the agenda.

Minute 05: The minutes of the last full council monthly meeting held on 17th January 2024 were proposed as accurate by Cllr T Taylor, seconded by Cllr. B Butler. Agreed by all present at that meeting.

Minute 06: The minutes of the full council precept meeting held on 31st January 2024 were proposed as accurate by Cllr. T Taylor, seconded by Cllr. D Williams. Agreed by all present at that meeting.

Minute 07: There were no matters arising from the minutes.

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Minute 08: County Councillor Ange Williams submitted the following update by email which was read out by the Clerk: "I will be voting NO to the budget. I feel there is no direction in it to solve the financial problems we are facing as a council and a country. I'd like to remind everyone about the Recycling Event at the Community Centre being put on by the friends of the Coop. Council Recycling will be there doing a talk. The CEO of the coop is coming and John from the Tower House Gallery is cooking (for us to try) using leftovers. Tea and coffee will be put on by the Coop."

Minute 09: County Councillor Corinna Kenyon-Wade gave the following update:
[INSERT UPDATE HERE]

Minute 10: The clerk provided the following verbal update:

- Paper filing and archiving – the old computer room at the Civic Centre will be used to sort and file the papers etc and so will be closed to bookings for March.
- Public Toilets – the Clerk apologised for the lack of action and was instructed to focus on immediate repairs and grant funding.
- Knighton Bowling Club repairs – it has taken 4 weeks to get all quotes in and instruct work to begin. The cost of the work is c£9,500.
- IOSHH qualification for councillors – there several layers to IOSHH. Clerk to meet with Cllr. R Edwards to decide what to recommend.
- Dog poo bags – confirmed as arriving on Monday 26th February.
- Shop Front Improvements work is taking up a lot of the Clerk's time as the grant application deadline is at the end of this month.
- Governance and training (Clerk's) – advised Council that she has not progressed so far as she had hoped to with these and would issue more policies for review shortly.
- Reminded Councillors about the Sustainable Powys event at the Community Centre on 5th March.

Minute 11: The first meeting of the Finance Committee will be on 13th March 2024 at the Civic Centre. Clerk to issue summons and agenda.

Minute 13: It was noted that the Personnel Committee update would be delivered in Private Session.

Minute 14: Motion proposed by Cllr T Taylor, "that this council agrees in principle, without any financial obligations, to greening Bowling Green Lane Car Park by creating

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three bands of shrubs and trees to visually enhance the vast expanse of tarmac and to create spaces for nature, without compromising its use for the livestock market.” The motion was seconded by Cllr. B Butler and passed with 8 councillors in favour, 4 against and 1 abstaining.

Minute 15: Motion proposed by Cllr. Adams-Evans, “that this council contributes £3,500.00 to a new 5.1m bus shelter in Bowling Green Lane and accept the £2,250.00 contribution from Powys County Council.”

Cllr B Andrews proposed the following amendment, seconded by Cllr D Williams:

“That this council agrees to contribute £3,500.00 to a new 5.1m bus shelter in Bowling Green Lane and accept the £2,250.00 contribution from Powys County Council but that attempts must be made by the Town Council to secure additional funding to bring down the cost of its contribution. Evidence to be presented at the March full council meeting.” All voted in favour of the amended motion, which was passed.

Minute 16: Knighton in Bloom 2024

- a. Knighton in Bloom Competition: It was agreed that the Knighton in Bloom awards ceremony would be in September this year, allowing Council members a summer break from council meetings. The Clerk was instructed to research buying new trophies. The Clerk advised she would circulate the categories and seek to confirm judges asap. Judging will take place in July.
- b. Knighton in Bloom Town (baskets and planters): The Clerk has used social media to request quotes for filling the baskets and troughs. Next stage is to contact florists and gardeners directly and ask them to quote.

Minute 17: There were no objections to Planning Application 24/0125.HH.

Minute 18: The record of payments and receipts for January 2024 was discussed and agreed. **Proposer? Seconder?**

Minute 19: The schedule of payments for February 2024 was discussed and approved. **Proposer? Seconder?** Cllr. Ford reminded the Clerk of an agreement to donate £50.00 to the Community Centre St David’s Day celebration. The Clerk advised she would add this to the schedule.

Minute 20: Cllr. B Andrews asked that the gate at the old cemetery be reported to Powys CC as it is in a state of disrepair and dangerous.

Minute 21: Cllr. B Andrews advised that a fire inspector is due to visit the Community and could visit the Civic Centre too.

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Minute 22: Cllr. C Branford advised that all were invited to attend a memorial for former Councillor Roger Bright at St Edwards Church on 24/02/2024.

Minute 23: The Clerk shared correspondence from a residence requesting an explanation of the precept rise and advised that, with the Council's permission, she would draft a response and circulate it to council before sending.

Minute 24: All were reminded of the deadline of 29 February for the Air Ambulance Public Consultation survey.

Minute 25: At 8.11pm member of the press and public left the meeting and the meeting entered Private Session,

8.11pm Private Session.