

MINUTES OF THE FULL COUNCIL MEETING

HELD ON WEDNESDAY 18 SEPTEMBER 2024 AT 7PM, AT THE CIVIC CENTRE, WEST ST.,
KNIGHTON

Present: Mayor C Branford
Cllr. T Sharp
Cllr. R Andrews
Cllr. M Vaughan
Cllr. T Taylor
Cllr. B Butler
Cllr. A Craggs from 8:50PM
Cllr. T Crail via Zoom
L. Craggs Alferoff (Clerk)

Apologies: Cllr. C Bevan, Cllr. H Adams-Evans, Cllr. S Vaughan, Cllr. A Craggs.

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- 1.0 **Apologies** received from Cllr. C Bevan, Cllr. H Adams-Evans, Cllr. S Vaughan, Cllr. A Craggs.
- 2.0 **No declarations of interest.**
- 3.0 **The approval of minutes** was postponed to Private Session.
- 4.0 **Matters arising from minutes** were postponed to Private Session.
- 5.0 **Accounts**
- 5.1 The Council approved the accounts for September and the schedule of payments for October.
- 6.0 **Clerk's Report**
- 6.1 **The Council resolved** to approve an additional 5 working hours a week for the Clerk, for training, to be re-evaluated next month by the Personnel Committee.
- 6.2 Adjusting to the role has involved a lot of catch-up due to the time the position was vacant. The accounts are the Clerk's current priority. They are taking over this month from the bookkeeper the Council had retained.
- 6.3 The Clerk has updated a newly discovered account with British Gas to the correct email, and the Council agreed to further investigate the account before paying.
- 6.4 The Clerk will be changing the code for the Civic Centre key box on the 1st of every month, and requests a list of all contacts to be given the updated code.
- 6.5 The Clerk presented some documents from the draft of the Replacement Local Development Plan for Powys, which is currently up for consultation. They particularly suggested reviewing the Knighton Settlement Profile and the Candidate Sites for Development for Knighton. It was agreed that the Council would review these documents.
- 6.6 As arranged between Cllr. T Sharp and County Cllr. Corinna Kenyon-Wade, some members of Knighton Town Council will have an opportunity to meet with a representative of the Barcud Housing Association, responsible for the development of the old Trouser Factory site. The Clerk will liaise.
- 7.0 **Mayor's Report**
- 7.1 The Mayor attended Rugby Club Wheelbarrow Race and presented prize money to the winners at the Clock Tower; attended Knighton Show and Carnival, and noted it was very busy. Congratulations to the committee. She attended the last service of the current Vicar at St. Edwards, laid a wreath on behalf of Knighton Town Council at the Battle of Britain memorial. She also attended the Young Farmers walk to Aberystwyth. Great support for them, raising over £4000. Well done to all involved.
- 7.2 Change of date for the Christmas Lights; hanging is now November 17th and switch-on is now Sunday 7th Dec.
- 7.3 The Mayor had nothing to report regarding her meeting with the Police.

- 7.4 The Town Band, Santa, and Restorella are booked for the Christmas Lights switch-on.
- 7.5 Thanks to Cllr. Dave Williams, who attended the Refugee Support Group when the Mayor was unable to.
- 7.6 Cover has been found for the Knighton cleaner.
- 7.7 The Town Band is booked for Remembrance Sunday, the 10th November. The new Vicar is still to be confirmed.

8.0 County Councillor updates

- 8.1 County Councillor Kenyon-Wade gave apologies, but sent a report in absentia:

“There are two deadlines for consultations coming up in Powys – have your say!

The Single Transferable Vote is a type of Proportional Representation that the Powys County Council is considering adopting for the next local elections in 2027, along with Gwynedd and Ceredigion.

Local Councils throughout Scotland and Northern Ireland use STV, as will the Senedd in the coming 2026 elections.

Wards will be bigger, but you will have more Councillors representing the range of opinions from your area.

Consultation finishes September 30th

[Single Transferable Vote Consultation | Have Your Say Powys](#)

Replacement Local Development Plan 2022 – 2037

The link below takes you to an interactive map where you can view sites that have been accepted for development in Knighton, Presteigne and the rest of Powys, and comment on whether you support or oppose the proposal. There is still time to put forward another candidate site for development!

Consultation finishes on October 7th

<https://en.powys.gov.uk/article/13407/Replacement-Local-Development-Plan-LDP-Candidate-Sites> “

9.0 Planning

- 9.1 **Dyddiad/Date: 29 August 2024**

Application Reference: 24/1201/HH Grid Reference: E:328098 N: 272038 Proposal: Removal of existing conservatory and replacement with single storey rear extension and new porch to relocated front entrance door. Site Address: Clarisbrook , 13 Mill Field Close, Knighton, LD7 1HE

- 9.2 **Dyddiad/Date: 16 September 2024**

Application Reference: 24/1105/LBC Grid Reference: E:328869 N: 272354 Proposal: Installation of demountable flood barriers Site Address: Temeside , Station Road, Knighton, LD7 1DT

9.3 Both applications **approved by the Council.**

10.0 Updates from Committees

10.1 The Toilet Committee presented specifications for the renovations to Norton Arms Car Park. The Mayor is to arrange a meeting with Mark Bufton to get a quote, to get Council approval via email.

10.2 There is also a need to formally notify the building owner of the damage, and provide an assessment. The Clerk will draft a letter, to be set to the owner with a photograph of the damage.

10.3 Transport Committee reported that the new route for the 740 came in and is proving to be popular.

10.4 Several people wanted a late evening service to Ludlow, which is being considered.

10.5 Tom Lewis of PCC has confirmed that the service to Newton is not just for students and is available to everyone. The Clerk to make a post on the noticeboards and on Facebook.

10.6 No vandalism at the new shelter since it was installed, along with the flower boxes. After this year Cllr. S Vaughn will not be looking after the flower boxes so KTC may need to look into employing a gardener.

11.0 Update on the Offa's Dyke Centre Toilets.

11.1 Electrical assessment & Risk Assessment need to be done.

11.2 Proposed by Cllr. R Andrews to get the Norton Hotel Toilets risk assessment for legionnaires and electrical testing. **Council agreed.**

12.0 Christmas Lights Planning

12.1 Poster to be drafted and posted on social media and in person around town, including schools.

12.2 Ideas for presents to be brought to the next FCM.

12.3 The Clerk will make sure it's on the calendar run by Ruth Forrester.

12.4 Restorella will require a gazebo & assistance on the day.

12.5 It was suggested for a sign advertising the event to be put up outside town.

13.0 To vote to send a drafted letter to the Police

13.1 All voted to send with some minor edits.

14.0 Cllr. Craggs arrived at the meeting

15.0 To offer complementary hire of Civic Centre to charitable organisation 'Kaleidoscope'.

- 15.1 "I would like to bring to the attention of the Council the valuable work of Kaleidoscope, an outreach organisation offering much needed support to individuals and families in Knighton dealing with alcohol and substance misuse issues. Kaleidoscope was given temporary space at the the Knighton Hospital but now needs a new venue to continue its work in Knighton.

As this Council agrees that the Civic Centre is currently underused, and therefore not serving the people of Knighton as it could, I propose that this Council offer complementary venue hire for a limited period to Kaleidoscope as a charitable organisation that meets an evidenced a serious need in our town."

Proposed by Cllr. Crail

Second Cllr. T Taylor

- 15.2 **The Council agrees in principle** and moves to the Civic Centre Committee to agree dates & times.

16.0 To approve quote for moving Pontfaen noticeboard.

Proposed by Cllr. T Sharp.

- 16.1 Cllr. T Sharp has emailed about the license and will chase them up.

- 16.2 Seconded by Cllr. B Butler. The Council agrees to approve a quote for moving the noticeboard under 250 pounds.

17.0 To choose between two planters provided by National Grid.

- 17.1 Mayor proposed the black planter, seconded by Cllr. B Butler, all in favour. Clerk will email to confirm this.

- 18.0 **Meeting closed** by the Mayor at 20:56. Moved to Private Session.