

Confirmed as accurate at FCM meeting 27/11/24 signed C.Branford (Mayor).

MINUTES OF THE FULL COUNCIL MEETING

HELD ON THURSDAY 31 OCTOBER 2024 AT 7PM, AT THE CIVIC CENTRE, WEST ST.,
KNIGHTON AND VIA ZOOM

Present: Mayor C Branford
Cllr. T Sharp
Cllr. R Andrews
Cllr. T Taylor
Cllr. S Vaughan
Cllr. M Vaughan
Cllr. A Craggs
Cllr. B Butler
L. Craggs Alferoff (Clerk)

Apologies: Cllr. D Williams, Cllr. H Adams-Evans.

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1.0 Public Participation

1.1 A representative of Knighton & District Tourism Group informed the Council that they would be proceeding with their Brilliant Basics Funding Application without Knighton Town Council match funding.

2.0 **Apologies** received as above.

3.0 **No declarations of interest received.**

4.0 Motioned by Cllr. B Butler, Seconded by Cllr. T Sharp to approve the schedule of additional payments. **Motion passed unanimously.**

5.0 Clerk's Report

5.1 The Clerk's current priorities are the following, in order:

- Budget
- Training
- Grant reclaiming for Shop Fronts
- Toilets
- Christmas Event

Other nonessential work will have to be postponed for the time being.

5.2 Motioned by Cllr. B Butler, seconded by Cllr. A Craggs, to approve the creation of two copies of the Knighton Public Toilet keys for cover. **Motion passed unanimously.**

5.3 Motioned by Cllr. C Branford, seconded by Cllr. T Sharp, for the following training to be purchased by the Clerk. **Motion passed unanimously.**

Name	Type	Cost
VAT: The Basics and Making VAT Digital (2 December)	Webinar	36
Introduction to Local Council Administration (ILCA)	Course	144
FINANCIAL INTRODUCTION TO LOCAL COUNCIL ADMINISTRATION (FILCA)	Course	144
New Clerk Series – Webinar Five (10 December 2024)	Webinar	24

Creating a Strategic Vision for Shaping the Future (10 December)	Webinar	36
Tips and Tools for Managing Stress (4 November)	Webinar	36
Committees, Sub-Committees and Working Groups (13 November)	Webinar	36
Total		456

5.4 The Clerk has been asked to notify some allotment holders that they are breaking allotment rules by not keeping their plots maintained, but cannot do this until up-to-date records of contact information for all allotment holders are compiled.

5.5 Motioned by Cllr. C Branford and seconded by Cllr. T Taylor for the two of them to be delegated to collect the information. **Motion passed unanimously.**

6.0 Mayor's Report

6.1 The Mayor suggests a thank you letter to the beneficiaries of a donation for the cost of the Christmas Tree, as well as to a local business who have cut the hedges around the Civic Centre at no cost. Proposed by Cllr. C Branford, seconded by Cllr. T Sharp. **Motion passed unanimously.**

6.2 The Mayor requests as many councillors as possible attend Remembrance Sunday.

7.0 Brilliant Basics

7.1 Bus Stop Improvements.

7.1.1 Cllr. T Taylor presented a potential application to the Brilliant Basics Fund regarding improvements to the bus stops in Knighton.

7.1.2 Cllr. R Andrews enquired about the basis for the figures in the report; Cllr. T Taylor clarified that Powys County Council did not get back to him with definitive figures.

- 7.1.3 Proposed by Cllr. B Butler and seconded by Cllr. A Craggs to put an expression of interest in for the fund. **Motion passed, 7 in favour, 1 abstained.**

7.2 Gates & Flowers,

- 7.2.1 Cllr. T Taylor presented a potential application to the Brilliant Basics Fund regarding the addition of White Gates to the roads into Knighton.
- 7.2.2 Proposed by Cllr. T Taylor, seconded by Cllr. S Vaughn to put an expression of interest in for the fund. **Motion denied, 3 in favour, 4 against, and 1 abstained.**

7.3 Woodland Tots Water Testing.

- 7.3.1 An application for the Brilliant Basics Fund by the Woodland Tots to provide water testing and a flag system to rivers around Knighton.
- 7.3.2 Proposed by Cllr. T Taylor, seconded by Cllr. B Butler, to provide match funding for the application in case of success. **Motion passed, 5 in favour, 2 abstained.**

8.0 Toilets

8.1 Cemetery Toilets

- 8.1.1 Powys have informed the Clerk that they will not be repairing the leak at the Cemetery Toilets, as they do not have any need for a water supply in the Cemetery.
- 8.1.2 Motioned by Cllr. A Craggs, seconded by Cllr. B Butler, to hand the Cemetery Toilets back to Powys. **Motion passed unanimously.**
- 8.1.3 The Clerk will write up an overview of the decision and its basis with figures, to share with the town.

- 8.2 The Toilet Committee will have a meeting to committee to prepare an overview of the cost of the toilets over the last few years, on Wednesday the 6th November ahead of the next Full Council Meeting. The Clerk will send out invitations to members of the committee.

8.3 Offa's Dyke Toilets

- 8.4 Proposed by Cllr. B Butler and seconded by Cllr. A Craggs to access legal advice from PCB about the draft licence for the Offa's Dyke toilets. **Motion passed unanimously.**

Meeting closed at 8:53 PM.