

Confirmed as accurate at FCM meeting 20/08/2025 signed T. Taylor (Mayor).

MINUTES OF THE FULL COUNCIL MEETING

HELD ON WEDNESDAY, 30 JULY 2025 AT 7PM, AT THE CIVIC CENTRE, WEST ST.,
KNIGHTON AND VIA ZOOM

Present: Mayor T Taylor
Councillor T Sharp
Councillor C Branford
Councillor R Andrews
Councillor B Butler
Councillor A Craggs
Councillor T Crail (on Zoom)
Councillor C Bevan
Councillor H Adams-Evans (on Zoom)
Councillor P Ford
Councillor C de Serra
L. Craggs Alferoff (Clerk)
County Councillor C Kenyon-Wade
3 Members of the Public, 1 Press

Apologies: Councillor S Vaughan, Councillor M Vaughan, County Councillor A Williams

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1.0 Minute of silence in memory of Derrick Price, Town Crier and previous Councillor.

1.1 Mayor Tom Taylor: “The funeral of Derrick Price was held last Friday at a packed St Edward’s Church, and was attended by several present and ex Town Councillors.

Derrick was much loved and a much respected member of our community and he passed away on 14th July at the age of 90 years.

He was the Town Cryer and served as a Town Councilor for 44 years and I am sure I speak for all of us in saying he will sadly missed.

We’ll now have a minute’s silence in respect of Derrick.”

2.0 Public Participation

2.1 A member of the public spoke regarding the road at the back of the allotment and suggested that something needed to be done.

2.2 The member asked the Council about the allocation of the housing development at the old Trouser Factory. The Council and County Councillor C Kenyon-Wade explained that the housing would go to those on Powys’ Housing List, allocated based on need with preference given to those with local connections.

3.0 Apologies received as above.

4.0 No Declarations of Interest received.

5.0 To agree the minutes of the previous meeting(s)

5.1 Proposed by Cllr T Taylor and seconded by Cllr C de Serra to approve the minutes of the 18/06/2025 as an accurate and true record. **1 abstention, Motion approved otherwise unanimously.**

5.2 Proposed by Cllr P Ford and seconded by Cllr R Andrews to approve the minutes of the 30/06/2025 as an accurate and true record. **1 abstention, Motion approved otherwise unanimously.**

6.0 To approve the monthly accounts for June and to receive and approve the schedule of payments for July.

6.1 The payment to the Woodland Tots needs to be split between the budget lines of Donations and the Mayor’s Allowance. This will be done.

6.2 Proposed by Cllr B Butler and seconded by Cllr A Craggs to approve the monthly accounts for June and to receive and approve the schedule of payments for July (as attached). **Motion approved unanimously.**

7.0 Clerk’s Report

7.1 Proposed by Cllr P Ford and seconded by Cllr T Taylor to delegate authority to the Clerk to authorise payments in the month of August upon email confirmation by the Council. **Motion approved unanimously.**

- 7.2 Proposed by Cllr B Butler and seconded by Cllr C Bevan to delegate authority to the Clerk to respond to planning applications in the month of August upon email confirmation by the Council. **Motion approved unanimously.**
- 7.3 Proposed by Cllr T Taylor and seconded by Cllr A Craggs for the Clerk to be authorised to select and agree a fiscally responsible electricity contract for the Offa's Dyke Toilets. **Motion approved unanimously.**
- 7.4 Proposed by Cllr B Butler and seconded by Cllr A Craggs to approve the draft water agreement with the Offa's Dyke Centre and to authorise the Clerk to make necessary further adjustments in order to reach a mutual agreement with the Offa's Dyke Centre. **Motion approved unanimously.**
- 7.5 Knighton Public Convenience
- 7.5.1 The funding which has become available from Visit Wales to improve public conveniences in Knighton was originally planned to be used to replace the Larkey Lane/Knighton Hotel Carpark Toilets with a new set of toilets. However, the permissions required to do so in a conservation area are not feasible given the timescale. Therefore, the options remain to relocate this original plan to the Bowling Green Lane toilets location, or for Powys' team to conduct bottom-up renovations of the Larkey Lane/Knighton Hotel Carpark Toilets.
- 7.5.2 The Council discussed the recommendation from the toilets committee to locate toilets at the Knighton Hotel Carpark, due to its central location.
- 7.5.3 Cllr C Bevan suggested that the Council could seek alternate funding for the Knighton Hotel Carpark toilets if the Bowling Green Lane toilets were replaced.
- 7.5.4 Cllr R Andrews said that due to the amount of people using the Community Centre toilets, the Bowling Green Lane toilets would see use, if opened.
- 7.5.5 Proposed by Cllr R Andrews and seconded by Cllr T Taylor to go with the modular build at Bowling Green Lane.
- 7.5.6 **8 in favour, 2 against, 1 abstention. Motion approved.**¹
- 7.5.7 Requested by Cllr P Ford to have it minuted that she would have recommended consulting the town.
- 7.6 The Knighton Primary School has constructed a sculpture of migratory birds, which it has been suggested might be placed in the Civic Centre garden. Proposed by Cllr H Adams-Evans and seconded by Cllr C Branford to

¹ Powys County Council have, subsequent to this meeting, elected to go with the plan of renovations at the Knighton Hotel Carpark Toilets due to concern about timelines for the other project.

consider the installation of the sculpture with a view to installing it if logistically possible. **Motion approved unanimously.**

8.0 Mayoral Update

8.1 A big thank you to Cllr Craggs for his unrelenting efforts in getting all the tests and paperwork completed so that the toilets at Offa's Dyke Centre can be opened by 8th August.

8.2 The Mayor raised that at the last meeting Knighton Town Council unanimously agreed to sign the lease and get them open in time for the school holidays. He explained that an email from a Councillor had delayed the lease completion by two weeks, and that no corrective action was taken, and reminded the Council that decisions voted on should be enacted and not delayed by Council Members.

8.3 On another note. Several people have at various times suggested that it would be a good idea to have a permanent stage/bandstand in Pinners Hole. On Sunday 17th August, there will be a performance of The Sonic Spider in Pinners Hole at 2.30pm by Camilla Saunders. She hopes some members of Town Council will be able to come, and it would give us an opportunity to see how the space works in practice and how helpful a covered space would be.

9.0 Deputy Mayoral Update

9.1 On the 20th June the Deputy Mayor went to the Rotary Club charity donation event where money was raised for many worthy charities. She thanked them for the invitation and their hard work.

9.2 Cllr C Branford and the Deputy Mayor met with Powys Highways to discuss adding a drop kerb on the pavement behind the Knighton Hotel.

9.3 New car parking charges will be implanted for blue badge holders. The Deputy Mayor asked how blue badge holder will be made aware and raised that wheelchair users may not be able to read pay and display meters especially those will bollards nearby.

10.0 County Councillors' Update

10.1 No report to give.

11.0 Motion: To write to the UK Secretary of State for Health and Social Care and the Welsh Secretary of State for Health and Social Care.

11.1 The town council calls upon the UK Secretary of State for Health and Social Care and the Welsh Secretary of State for Health and Social Care to intervene with the financial situation at Powys Teaching Health Board. The Powys Teaching Health Board is underfunded and Cllr R Andrews requests the Secretary to intervene in the border hospitals, where a lot of patients are

on long waiting list and in a lot of pain. He would also call other Community and Town Councils to write to the Secretary of State for Health and Social Care.

11.2 The County Council have discussed this and passed a motion in support of extra funding for the Powys Teaching Health Board.

11.3 **Motion approved unanimously.**

12.0 Motion: That KTC request Powys C.C. to install a litter bin on the left hand side of the High Street (going up hill), outside Knighton Plaice.

12.1 Cllr T Crail withdrew from seconding the motion, and Cllr P Ford replaced him as seconder.

12.2 Proposed by Cllr T Taylor and seconded by Cllr P Ford that KTC request Powys C.C. to install a litter bin on the left hand side of the High Street (going up hill), outside Knighton Plaice.

12.3 Cllr T Taylor explained that the nearest litter bins are at the top of the Narrows and outside Costcutter.

12.4 Cllr C Bevan asked that it should be a fixed bin, and confirmed with Cllr T Taylor that it was approved of by the Fish Shop proprietor.

12.5 Cllr A Craggs asked if there was lots of litter generated by the people at the fish and chip shop or if people usually leave to eat the chips. Cllr T Crail explained that litter is also generated by the sandwich shop.

12.6 Cllr R Andrews raised the concern that the bin would fill up with litter and cause a smell, which was the reason that the bin was removed in the past.

12.7 Cllr C Branford suggested that a bin would be better by the kebab house where a lot of litter collects. Cllr H Adams-Evans agreed. It was raised that there are two bins by the clock tower and no space on the pavement by the kebab shop for a bin.

12.8 Cllr H Adams-Evans asked if there would be any cost to Knighton Town Council and Cllr T Taylor said that it was Powys' remit.

12.9 Cllr C Branford put forward an amendment that a bin be placed in the vicinity of the clocktower. The amendment was not seconded.

12.10 Cllr R Andrews called for a named vote.

12.11 For: Cllr C Bevan, Cllr B Butler, Cllr P Ford, Cllr T Crail, Cllr T Taylor

12.12 Against: Cllr B Andrews, Cllr C Branford, Cllr A Craggs

12.13 Abstention: Cllr C De Serra, Cllr T Sharp, Cllr H Adams-Evans

12.14 For: 5, Against: 3, Abstention: 3. **Motion approved.**

13.0 Updates from Committees.

13.1 Allotment Working Group

13.1.1 After clearing plots at the back of the allotments, a dangerous drop has been found at the rear of the allotments.

- 13.1.2 Proposed by Cllr H Adams-Evans and seconded by Cllr A Craggs that we ask R Edwards to price up a fence for the back of the allotments. **Motion approved unanimously.**
- 13.1.3 Repairs to the roadway – in the minutes of the 16th March 2022 the Clerk was asked to find a quote for filling in the tarmac. This was not acted upon.
- 13.1.4 The offer which was at the time £500 from certain residence to contribute to the works has been rescinded.
- 13.1.5 Proposed by Cllr H Adams-Evans and seconded by Cllr A Craggs to get updated quotes to repair the road to a fair standard. **Motion approved unanimously.**
- 13.1.6 The recent public allotments working group meeting confirmed that allotment holders want to be kept up to date if anyone goes onto the allotment and for what reason via email and notice.
- 13.1.7 The working group agreed to undertake an audit on steps, paths, and water.
- 13.1.8 It also needs to be reiterated that there is no parking lot next to the allotment.
- 13.1.9 Another allotment working group meeting will be scheduled next week to move on some of the actions, Wednesday at 7PM.

14.0 Councillors' Reports

- 14.1 Cllr P Ford raised that a resident complained about the shrubs and concrete tubs being removed from the Tennis Courts.
- 14.2 Cllr R Andrews raised that Cllr T Sharp has recently resigned from the Knighton Forum, and proposed that Cllr B Butler replace Cllr T Sharp as a town forum representative. Cllr B Butler declined. Cllr R Andrews requested that it be put as an agenda item at the next meeting to select a new representative.
- 14.3 Cllr A Craggs reported that the suggestion of a bin in the courtyard opposite Barclay House was refused by the property owners, and raised that it is an environmental health issue. Proposed by Cllr A Craggs and seconded by Cllr C Branford that Knighton TC write to Powys C.C and raise that this is an environmental health issue. **Motion approved unanimously.**

Meeting closed at: 8:29 PM.