

KNIGHTON TOWN COUNCIL / CYNGOR TREF-Y-CLAWDD



Town Clerk: Mx Lorian Craggs Alferoff

Knighton Town Council
The Civic Centre
West Street
Knighton
Powys
LD7 1EN

15 May 2026

Dear Councillor

You are hereby summoned to attend the **Annual General Meeting of Knighton Town Council, a Full Council Meeting on Wednesday 20th May 2026 at 7pm at the Civic Centre and on Zoom** for the purpose of transacting the business listed in the attached agenda.

Declaration of Interest Forms will be available at the start of the meeting. Members are requested to declare any personal and/or prejudicial interests they may have in matters to be considered at this meeting.

Join Zoom Meeting:

<https://us06web.zoom.us/j/7218295159?pwd=TLlnMExPSmpaeG1xL29Rdk9sSDg4QT09>

Meeting ID: 721 829 5159

Passcode: 8jE3bC

Yours sincerely

Lorian Craggs Alferoff

Town Clerk

Tel: 01547 529660

Email: knightontowncouncil@outlook.com

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**Full Council Meeting on Wednesday 20th May 2026 at 7pm at the Civic Centre
and on Zoom**

AGENDA

Time Start

1. Public Participation.	19:00
2. To receive apologies from members unable to be present.	19:10
3. To receive declarations of interest regarding items on the agenda.	19:11
4. To appoint Knighton Town Mayor.	19:12
4.1. Signing of acceptance of office by Knighton Town Mayor.	
5. To appoint Knighton Town Deputy Mayor.	19:20
5.1. Signing of acceptance of office by Knighton Town Deputy Mayor.	
6. To agree signatories for HSBC Accounts and Smart Money Cymru Account.	19:30
7. To appoint representatives to: 7.1. The Knighton School Governors. 7.2. The Offa's Dyke Association. 7.3. Knighton Town Forum. 7.4. The Police. 7.5. The Knighton and Area Community Transport Scheme. 7.6. Any new or other appropriate town organisations.	19:35
8. Mayoral Report.	19:45
9. Deputy Mayoral Report.	19:47
10. County Councillors' Report.	19:50
11. To appoint members and chairs of committees: 11.1. To appoint members and chair of the Finance Committee. 11.2. To appoint members and chair of the Personnel Committee. 11.3. To appoint members and chair of the Civic Centre Committee. 11.4. To appoint members and chair of the Toilets Committee.	19:53

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11.5. To appoint members and chair of the Transport Committee.	
11.6. To appoint members and chair of the Allotments Committee.	
12. To approve the Standing Orders (as instituted 2023).	20:10
13. To approve the Financial Regulations (as instituted 2023).	20:13
14. To agree the minutes of the previous meeting(s).	20:16
15. To approve the monthly accounts for April and to receive and approve the schedule of payments for May.	20:20
16. Planning.	20:23
16.1. Planning Application P/26/0119/TRE	
17. Financial Assistance.	20:26
17.1. MIND.	
18. To make repairs to a bench owned by KTC.	20:30
Tom Taylor Tina Sharp	
19. To invite a registrar to be based in the Civic Centre.	20:33
Chris Branford Tina Sharp	
20. Councillors' Reports.	20:36
Private Session	20:40
21. To approve the completion of staff probation.	
22. To put an ad for hiring out.	
23. To approve a contract for gardening services.	
24. To update staff bereavement policy.	
25. Update on toilets.	20:55