

Confirmed as accurate at FCM meeting 19/11/2025 signed Cllr T Sharp (Deputy Mayor).

MINUTES OF THE FULL COUNCIL MEETING

HELD ON WEDNESDAY, 15 OCTOBER 2025 AT 7PM, AT THE CIVIC CENTRE, WEST ST.,
KNIGHTON AND VIA ZOOM

Present: Deputy Mayor T Sharp
Councillor C Branford
Councillor M Vaughan
Councillor R Andrews
Councillor B Butler
Councillor S Vaughan
Councillor T Crail (on Zoom)
Councillor C Bevan
Councillor P Ford
Councillor C de Serra
L. Craggs Alferoff (Clerk)
County Councillor C Kenyon-Wade
6 Members of the Public, 1 Press Representative

Apologies: Cllr A Craggs, Cllr T Taylor, Cllr H Adams-Evans, County Cllr A Williams

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1.0 Public Participation

- 1.1 A representative of the Knighton Tourism Group spoke about the progress and public engagement (a survey) of the Signage Project, to produce new signage for Knighton.
- 1.2 A resident spoke to the Council about the landscaped verge on George Road.
- 1.3 A resident spoke to the Council about the possibility of youth development support, and was informed that if a project was proposed the Council would be happy to discuss options for supporting it.

2.0 Apologies received as above.

3.0 No Declarations of Interest received.

4.0 To agree the minutes of the previous meeting(s)

- 4.1 Proposed by Cllr R Andrews and seconded by Cllr T Sharp to approve the minutes of the 17 09 2025 as an accurate and true record. **Vote – 2 abstentions, all else in favour.**

5.0 To approve the monthly accounts for September and to receive and approve the schedule of payments for October.

- 5.1 Proposed by Cllr P Ford and seconded by Cllr C Branford to approve the monthly accounts for September and to receive and approve the schedule of payments for October (as attached). **Vote – Motion passed unanimously.**

6.0 Clerk's Report

- 6.1 The Clerk explained the need for certain risk assessed legionella control measures, as determined by the LRA for the Council's responsible properties. Clira will be providing these to the Offa's Dyke Centre and have offered to do the same for Knighton Town Council for £90/month.
- 6.2 Motioned by Cllr R Andrews and seconded by Cllr C Branford to accept the contract for legionella services from Clira. **Motion passed unanimously.**
- 6.3 Motioned by Cllr T Sharp and seconded by Cllr P Ford to renew the contract with British Gas Lite for electricity. **Motion passed unanimously.**
- 6.4 Motioned by Cllr R Andrews and seconded by Cllr T Sharp to set up direct debits for water bills. **Motion passed unanimously.**
- 6.5 Knighton has won a Wales in Bloom award.
- 6.6 Cllr P Ford proposed and Cllr T Sharp seconded putting the certificate in the Museum window. **Motion passed unanimously.**

7.0 Mayoral Update

- 7.1 Deputy Mayor T Sharp went up to look at the new Trouser Factory estate, and reported that the new houses are very good and the tenants will be happy. The site overseer also agreed to repair the grass verge opposite the site,

which was damaged by workers' vehicles parking there, upon the Deputy Mayor's request.

7.2 Remembrance Sunday has been organised by the Deputy Mayor, and thank you to Cllr C Branford and Clerk for assistance.

7.3 The Toilet Cleaner will be closing the toilets at 4pm after the clocks change. She will be opening them in the mornings instead of Offa's Dyke Centre staff.

7.4 Proposed by Cllr T Sharp and seconded by Cllr C Branford to purchase the latest edition of Arnold Baker. **1 abstention, all else in favour.**

8.0 County Councillors' Update

8.1 County Councillor C Kenyon-Wade discussed the County Councillors' meeting last week. The point of interest was the Tourism Levy which could raise a great amount of money for Tourism Infrastructure. There are also rumours that small funds such as Brilliant Basics may be stopped in 2027. Powys have ruled to continue looking for evidence and not to introduce the tax in this administration.

9.0 To select a representative to Knighton Town Forum

9.1 Cllr B Butler agreed to be the representative to the Knighton Town Forum. Motioned by Cllr R Andrews and seconded by Cllr B Butler. **Motion passed unanimously.**

10.0 To discuss the tree at the cenotaph.

10.1 Moved to the next meeting due to the absence of the relevant report.

11.0 To discuss the role of Knighton Town Crier.

11.1 Cllr S Vaughan proposed and Cllr C Branford seconded writing to the family of the previous town crier to ask for their thoughts and thank them for their service. **Motion passed unanimously.**

12.0 Updates from Committees.

12.1 Allotments – we have available plots on the allotments. The Clerk will put it on Facebook and the noticeboard.

12.2 Christmas Lights (Working Group)

12.2.1 Report from Clerk on progress on planning event – to be the 28th November.

13.0 Councillors Reports

13.1 Cllr C Branford confirmed that the invitations have gone out for Remembrance Sunday and that the Church Service will be at 11am.

13.2 Cllr M Vaughan asked about the stump by the allotment road, and the Clerk agreed to inform the resident that the works should ideally be done to that stump prior to the resurfacing on the Council's road.

Meeting closed at: 7:58PM