

Confirmed as accurate at FCM meeting 17/12/2025 signed Cllr T Taylor (Mayor).

MINUTES OF THE FULL COUNCIL MEETING

HELD ON WEDNESDAY 19TH NOVEMBER 2025 AT 7PM, AT THE CIVIC CENTRE, WEST ST.,
KNIGHTON AND VIA ZOOM

Present: Deputy Mayor T Sharp
Councillor C Branford
Councillor M Vaughan
Councillor T Crail (Zoom)
Councillor C Bevan
Councillor H Adams-Evans (from item 6.3.2)(Zoom)
Councillor C de Serra
L. Craggs Alferoff (Clerk)
5 Members of the Public, 1 Press (on Zoom)

Apologies: Cllr B Butler, Cllr A Craggs, Cllr S Vaughan, Cllr R Andrews, Cllr T Taylor

Contents

1.0	Before the meeting start, the Deputy Mayor reported that Mayor T Taylor has been through surgery and is set to recover well. She sent him the Council's best wishes.	2
2.0	Apologies received as above.....	2
3.0	No Declarations of Interest received.	2
4.0	To agree the minutes of the previous meeting(s).....	2
5.0	To approve the monthly accounts for October and to receive and approve the schedule of payments for September.	2
6.0	Clerk's Report	2
7.0	Deputy Mayoral Update.....	3
8.0	Correspondence	3
9.0	Councillors' Reports	4
10.0	Proposed by Cllr T Sharp and seconded by Cllr C Branford to move to private session. All in favour.	4
11.0	Updates from Committees.	4

- 1.0 **Before the meeting start, the Deputy Mayor reported that Mayor T Taylor has been through surgery and is set to recover well. She sent him the Council's best wishes.**
- 2.0 **Apologies received as above.**
- 3.0 **No Declarations of Interest received.**
- 4.0 **To agree the minutes of the previous meeting(s)**
- 4.1 Proposed by Cllr T Sharp and seconded by Cllr C Branford to approve the minutes of the 15th and the 30th October as an accurate and true record.
Motion approved unanimously.
- 5.0 **To approve the monthly accounts for October and to receive and approve the schedule of payments for September.**
- 5.1 Proposed by Cllr C Bevan and seconded by Cllr C de Serra to approve the monthly accounts for October and to receive and approve the schedule of payments for November (as attached). **Motion approved unanimously.**
- 6.0 **Clerk's Report**
- 6.1 The Clerk has completed CILCA and FILCA. The Council has had a letter from the Library about funding – they anticipate funding becoming difficult. The Clerk will get them a Financial Assistance application and ask for details, to be added to a draft budget and decided on in December.
- 6.2 The Clerk needs assistance from the toilets committee in following up the renovations; Deputy Mayor T Sharp has volunteered for this.
- 6.3 Quote for roadway by allotments.
- 6.3.1 The Deputy Mayor observes that the money for the bigger jobs is not in the budget. The patch job probably won't last long-term, but that could give more time to put it in the precept.
- 6.3.2 Cllr H Adams-Evans joined the meeting.
- 6.3.3 Clarification will be sought on the responsibility for digging up the roots from SLCC and OVW.
- 6.3.4 Cllr H Adams-Evans proposed and Cllr C Branford seconded the patch job on the road as a temporary measure with a view of getting the full quote. **Motion approved unanimously.**
- 6.4 No change from the usual December meeting date – the 17th of December.
- 6.5 The boiler in the Civic Centre needs servicing and pricing. The Deputy Mayor got a quote from Mark Bufton Plumbing & Heating Services Ltd £100 + VAT = £132. Proposed by Cllr T Sharp and seconded by Cllr C Branford to go with Mark Bufton unless we get a better price from the other company. **Motion approved unanimously.**
- 6.6 Christmas update – the switch on is the upcoming Friday 28th. All is in place but volunteers are needed for the day. The Clerk will be assisting as a festive elf, and will need to purchase appropriate headwear.

7.0 Deputy Mayoral Update

- 7.1 Mayoral update, given in absentia: Due to my recent health infliction, before any further treatment, I wish to address the council with the following matters. Rob Edwards has installed the fence at the allotments along with hand rail, and servicing a loose water tap. Anomalies in the results from water testing for Woodland Tots indicate a possible source of pollution from a discharge pipe into the Teme by the kissing gate. NRW have been informed and are investigating. On 10th October, I travelled to Wrexham for the Wales in Bloom, and returned with a SILVER AWARD for the town's folk, and to highlight that no reference of this award was made in the official press release on website. (this has now been rectified). No.6 on the mayors' report/letter needs clarification, and will be on the December agenda. Flower boxes for the West Street bus stop have been ordered from the Men's Shed and are to be filled by The Flower Box and maintained by Rob Bond. Expenses for this is coming from the Mayor's allowance.
- 7.2 Deputy Mayoral Report: On Thursday 30th October Cllr C Branford represented myself and The Town Council at Radnor Hills for the opening of the new Tetra line, presented by the First Minister.
- 7.3 Cllr C Branford reported on the event: On the 30th October I represented Knighton town council and Deputy Mayor Cllr Tina Sharp to Radnor Hills opening of the new Tetra PAK line. We were welcomed for coffee by Mr Will Watkins. The plaque was unveiled by the deputy first minister. Then a buffet lunch and a tour of the New Tetra PAK, It was absolutely amazing and to see the Robot stacking the boxed cartons onto the crates, I was very impressed and I would like to thank Mr Will Watkins for his kind Invitation to Knighton Town Council.
- 7.4 On the 9th November we had Remembrance Sunday; it was a brilliant turnout. The Deputy Mayor would like to thank all the people that helped me plan the event. And to all the organisations that took part. Thank you to all the public that turned up and showed their support.
- 7.5 The automatic doors have been playing up and need servicing. The Clerk has sought out a quote from the original company that installed the door.

8.0 Correspondence

- 8.1 Letter from the family of Mr D Price.
- 8.2 The letter details the pain caused to Mr Price's family by the bringing up in Council, and subsequent mention in the press, of the role of Town Crier, which has not got anything to do with the Town Council.
- 8.3 The Council promised to address this matter once the Mayor is well enough to respond.

9.0 Councillors' Reports

9.1 Deputy Mayor T Sharp thanked Rob Edwards for his work on the allotments fence. And also congratulated the clerk on completing two of their courses.

10.0 Proposed by Cllr T Sharp and seconded by Cllr C Branford to move to private session. All in favour.

11.0 Updates from Committees.

11.1 Personnel Committee.

11.2 Advert to go up next week, closing on the 17th December, interviews to be had in January.

11.3 Proposed by Cllr C Branford and seconded by Cllr T Sharp to approve the draft job description. **Motion approved unanimously.**

Meeting closed at: 20:16