

Confirmed as accurate at FCM meeting 11 03 2026 signed Cllr T Taylor (Mayor).

MINUTES OF THE FULL COUNCIL MEETING

HELD ON WEDNESDAY, 25 FEBRUARY 2026 AT 7PM, AT THE CIVIC CENTRE, WEST ST.,
KNIGHTON AND VIA ZOOM

Present: Deputy Mayor T Sharp
Councillor R Andrews
Councillor S Vaughan
Councillor T Crail (on Zoom)
Councillor C Bevan
Councillor H Adams-Evans
Councillor P Ford (on Zoom)
Councillor C de Serra
L. Craggs Alferoff (Clerk)
2 Members of the Public, 1 Press
County Councillor C Kenyon-Wade

Apologies: Cllr C de Serra, Cllr B Butler, Cllr T Taylor, Cllr M Vaughan

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1.0 Public Participation

- 1.1 A representative from Knighton Tourism Group spoke about the Town of Culture project, building on the City of Culture project. There would be one winner and two runners up given funding to run a Town of Culture program in 2028. He asked for the Town Council's support for a bid which he is putting together. To be considered at the next meeting.

2.0 Apologies received as above.

3.0 No Declarations of Interest received

4.0 To agree the minutes of the previous meeting(s)

- 4.1 Proposed by Cllr H Adams-Evans and seconded by Cllr S Vaughan to approve the minutes of the 21/01/2025 as an accurate and true record. **1 abstention, 6 in favour, motion passed.**

5.0 To approve the monthly accounts for January and to receive and approve the schedule of payments for February.

- 5.1 Proposed by Cllr H Adams-Evans and seconded by Cllr R Andrews to approve the monthly accounts for January. **1 abstention, all else in favour, motion passed.**

- 5.2 Proposed by Cllr T Sharp and seconded by Cllr C Branford to receive and approve the schedule of payments for February (as attached). **All in favour, motion passed.**

6.0 Clerk's Report

- 6.1 Proposed by Cllr T Sharp and seconded by Cllr C Branford to move the March Full Council meeting to the 11th. **All in favour, motion passed.**
- 6.2 Proposed by Cllr T Sharp and seconded by Cllr H Adams-Evans to defer authority to approve works to repair the leak at the Knighton Hotel Toilets to the Clerk with agreement from Council via email. **All in favour, motion passed.**

7.0 Deputy Mayoral Update

- 7.1 The Town Council needs to perform an inspection of the Bowling Club building and grounds. The clerk will organise.

8.0 County Councillors' Report

- 8.1 Tomorrow the District Council will be voting on the budget. Welsh Government is giving a small uplift but the next few years will be financially tough. Every year services have to look at how much they can save.

9.0 To submit advertising consent applications on behalf of the Tourism Group.

9.1 Proposed by Cllr T Sharp and seconded by Cllr H Adams-Evans. **All in favour, motion passed.**

10.0 To write a letter to the Co-op.

10.1 Cllr R Andrews and seconded by Cllr T Sharp

10.2 **All in favour, motion passed.**

11.0 To nominate volunteer of the year.

11.1 The clerk will send an email to Councillors and the motion will be discussed next meeting.

11.2 Proposed by Cllr R Andrews and seconded by Cllr T Sharp to defer the motion until next meeting. **All in favour, motion passed.**

12.0 For all Councillors to do the OVW Equality and Diversity Training.

12.1 Proposed by Cllr T Sharp and seconded by Cllr P Ford.

12.2 **Motion approved unanimously.**

13.0 Correspondence

13.1 The Clerk to reply recommending contacting the police as a non-emergency matter.

14.0 To nominate a new member to join the finance committee.

14.1 The Clerk will send out an email asking for nominees.

14.2 For a Christmas Lights Working Group and a separate Christmas Grotto working group, the Clerk will send out emails asking for interested members. Cllr H Adams-Evans is liaising with the volunteer group.

15.0 Updates from Committees.

15.1 Civic Centre Committee

15.1.1 1500 for the border news to be vired to the Civic Centre committee.

15.1.2 Proposed by Cllr T Sharp and seconded by Cllr C Branford.

15.1.3 **1 against, all else in favour, motion passed.**

15.1.4 Proposed by Cllr T Sharp and seconded by Cllr C Branford to include using a signing in and out book as part of the Civic Centre terms of hire. **Motion approved unanimously.**

15.1.5 The Civic Centre Committee suggest purchasing a doorbell. The Clerk will install.

15.1.6 The Civic Centre Committee suggest a sensor light in the foyer. The Clerk will price it up.

15.1.7 The wall-mounted projector screen needs installing on the wall.
The Clerk will look into.

15.2 Knighton in Bloom

15.2.1 The group is working on getting the structure in place to involve businesses in sponsoring hanging baskets, and to run a competition.

15.2.2 Cllr H Adams-Evans has put in and got a grant for new planters for the clock tower and around the town.

15.2.3 Proposed by Cllr T Sharp and seconded by Cllr R Andrews to send out the invitation to quote as attached. **1 abstention, all else in favour, motion passed.**

15.2.4 Proposed by Cllr T Sharp and seconded by Cllr R Andrews to delegate authority to agree the quote to the clerk with clear agreement via email, to be decided at an extraordinary meeting without clear agreement. **1 abstention, all else in favour, motion passed.**

16.0 Councillor's Report

16.1 Cllr T Sharp suggested that the Council need some quotes for window repair.

Meeting closed at: 20:41PM.